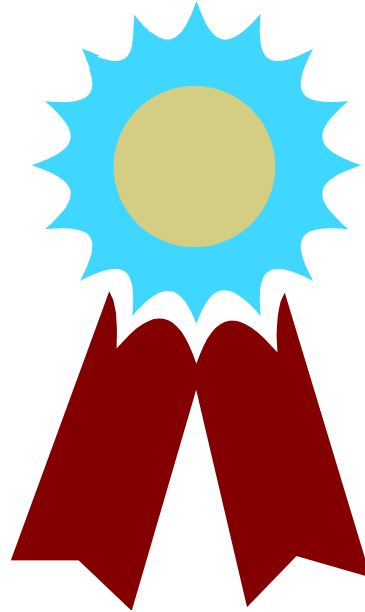


Certificate of Completion



for satisfactorily completing
What Every Employee Must Be Told

Employee Name

In signing this certificate, I certify that I have completed the training and understand the information presented.

Employee Signature

Date

Supervisor/Trainer Signature

Date