

Title I Parental Involvement

Federal Requirements

The superintendent or designee will ensure that the district's Title I Parent Involvement policy, plan and programs comply with the requirements of federal law.

- A. The district will take the following actions to involve parents in the joint development of its district wide parent involvement plan:
 1. An annual meeting of parents of participating Title I students will be held to explain the goals and purposes of the Title I program: The Building Administrator/Federal Programs Director will schedule an annual presentation at a PTO meeting and arrange a district wide opportunity during parent teacher conferences in the fall to share information about the Title I program, parent involvement Policies/ Procedures and provide feedback about the program and adjustments that would support parents.
 2. Parents will be given the opportunity to participate in the development, operation and evaluation of the program: Annually, during fall Parent-Teacher conferences, parents will have access to a copy of the district policy and procedure, TIA District Summary Matrix, Building Parent Involvement Policy/Plan with an accompanying parental survey to give input into the program development, and evaluation of the current program.
 3. Parents will be encouraged to participate in planning activities, to offer suggestions, and to ask questions regarding policies and programs: Information is sent out to parents in district and building newsletters with encouragement to contact the building if they have questions. Surveys are distributed to obtain input from parents. Multiple contacts are made each year inviting parents to events that are occurring at the school. Building Principals will include building level parent involvement strategies and opportunities in the building level policy (plans) that are developed with parents.
- B. The district will take the following actions to involve parents in the process of school review and improvement:

Parents will be given the opportunity to review the school improvement plan: A summary of the School Improvement Plan is available upon request throughout the school year, with opportunities for input at several times during the school year. The building School Improvement Plan will be available on line or a hard copy can be accessed in each building office.

 4. Parents will be encouraged to participate in the building self-review: Building Principals will identify parents to participate in their annual building review process while gathering input for adjusting their School Improvement Plans. Each building will develop an individual parent involvement policy/plan to best support the needs of the students and parents.
- C. The district will provide the following coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities: Parent surveys and district feedback, TIA District wide matrix, SW service coordination.
 1. Identify barriers to greater participation by parents in parental involvement activities;

2. Use findings of the evaluation to design strategies for more effective parental involvement; and
 3. Revise, when necessary, the district and school parent involvement policies.
- D. The district will coordinate and integrate parental involvement strategies with similar strategies under the following other programs, such as: Annual meetings and interagency agreements with ECEAP, HeadStart, Early HeadStart.
1. Head Start;
 2. Even Start;
 3. Learning Assistance Program;
 4. Special Education; and
 5. State-operated preschool programs.

The district will facilitate removing barriers to parental involvement by activities such as:

- a. Conducting joint parent meetings with other programs;
 - b. Holding meetings at various times of the day and evening;
 - c. Arranging for in home conferences; and
 - d. Title I funds may be used to facilitate parent attendance at meetings by payment of transportation and childcare costs.
- E. The district will conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy.
- F. The district will build the schools' and parent's capacity for strong parental involvement through the following:
1. The school district will, with the assistance of its Title I, Part A schools, provide information to parents of children served by the school district or school, as appropriate, in understanding topics such as the following:
 - a. The State's educational standards;
 - b. The State and local academic assessments including alternate assessments;
 - c. How to monitor their child's progress; and
 - d. How to work with the school staff: Principals and staff will provide information on the state standards, assessment information and monitoring their child's progress, during a variety of opportunities such as PTO meetings, PAC meetings, open house information, Parent Teacher Conferences, District Newsletter, principal parent letters, Student led conferences, and parent meetings.
 2. The school district will, with the assistance of its schools, provide materials and training to help parents work with their children to improve their children's academic achievement, by:
 - a. Giving guidance as to how parents can assist at home in the education of their child;
 - b. Holding parent meetings at various times of the day and evening to provide parents a variety of options to participate;
 - c. Providing opportunities for parents to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children;
 - d. Submitting parent comments about the program to the district; and
 - e. Providing parents with opportunities to meet with the classroom and Title I, Part A teachers to discuss their children's progress.

- G. School district personnel will work with teachers, principals and other staff, to reach out to communicate with, and engage parents as equal partners. The district will provide:
 - 1. An explanation of the reasons supporting their child’s selection for the program;
 - 2. A description and explanation of the school’s curriculum;
 - 3. Information in the academic assessment used to measure student progress; and
 - 4. Information on the proficiency levels students are expected to meet: During parent teacher conferences, teachers will explain the RtI (Response to Intervention) tiered services system with the reasons why their child is being served in the selected tier, the curriculum being used, and the assessment results that were used to measure the student progress and determine the current tier of service being provided. In addition the teacher will explain the proficiency levels the student is expected to meet.
- H. The school district will take the following actions to ensure that information related to the school and parent programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand:
 - 1. Distribute the Title I Family Involvement policy on an annual basis: Policy is on the district website, mailed out to parents, shared at an annual PTO meeting presentation, and made available at Parent-Teacher Conferences.
 - 2. To the extent needed and practicable, distribute the Title I Family Involvement policy in multiple languages or formats: Policy in English and Spanish.

School-Based Parent Involvement Policy/Plan:

In addition to the district-wide policy on family involvement, each school offering Title I, Part A services will have a separate school building parent involvement polic/plan.

The building-level Title I, Part A parent involvement policy/plan will meet the following requirements:

- A. Each building principal in the district receiving Title I, Part A funds will jointly develop with and distribute to parents of students served in the program a written building-level policy, agreed upon by parents of Title I served students;
- B. The policy will outline how parents, school staff and students share responsibility for student achievement in meeting academic standards;
- C. Parents will be notified of the policy in an understandable and uniform format;
- D. To the extent practicable, the policy will be provided in a language the parents can understand; and
- E. The policy will be evaluated with parents annually.

Date: 08.03; 06.05; 10.08; 12.11; 11/21/14