

## Removal/Release of Student During School Hours

The board recognizes its responsibility for the proper care of students during school hours. Students will not be removed from school grounds, any school building or school function during school hours except by a person authorized according to district procedures. Before a student is removed or excused, the person seeking to remove the student must present to the satisfaction of the superintendent or principal evidence of his/her proper authority to remove the student. A teacher should not excuse a student from class to confer with anyone unless the request is approved by the principal. The superintendent is directed to establish procedures for the removal of a student during school hours.

Prior to sending a student to his/her home for illness, discipline or a corrective action, the principal will contact the student's parent/guardian to inform him/her of the school's action and to make arrangements for the child to leave the school. If the principal cannot reach the parent/guardian, the student will remain at school until the close of the school day. A student may be released to a law enforcement officer in accordance with the district policy.

Cross Reference: Board Policy 3126  
3418  
4310

Child Custody  
Emergency Treatment  
Relations with Law Enforcement, Child  
Protective Agencies and County  
Health Department

Legal Reference: RCW 28A.605.010

Removing child from school grounds  
during school hours